



AMERICAN
UNIVERSITY
OF BEIRUT

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OFFICE OF THE REGISTRAR

June 27, 2023

Dear AUB Students,

Online Course Withdrawal for the Summer term 2022-23 is available for all full-time undergraduate students from Tuesday, June 27, 2023, 9:00 am through Friday, July 21, 2023, 4:00 pm, through AUBsis.

This service is not available for Graduate, Part-Time, and Special Students, who will need to fill out an online petition in their respective faculty/school.

For withdrawal, follow the below steps:

Access your [AUBsis](#) registration platform: (remember to log in using your AUBnet credentials, not your AUBsis credentials)

- Select registration
- Select register for classes
- Select term summer 2022-2023
- Access Summary (right lower part of the screen)
- Select Web Withdrawal from the drop-down menu next to the course you want to withdraw
- Press submit

Please note that when you withdraw from a course, you will not be entitled to any refund, and a letter "W" will appear on your transcript.

Kind regards,

Office of the Registrar