



August 16, 2022

Dear AUB Students,

Membership in the NSSF ( National Social Security Fund) is mandatory by law for all Lebanese and French students **excluding freshman and students that are older than 30 years. Non-Lebanese students may not join.**

All New, continuing and Old Returning students are URGED to complete the NSSF declaration form for the academic year 2022-23.

Declaration starts from August 29, 2022 till September 30, 2022.

You should come in person to the Office of the Registrar front Desk from Monday – Friday, from 9:00 - 11:00 then 3:00 - 4:00 .

**Declaration forms** are available at the Office of the Registrar, Front desk.

Please read the following carefully before you fill the form:

**A- Benefit from NSSF**

1. Students who benefit by one of their parents from the NSSF or any other relevant.
2. Students who are working and have their own NSSF number.

Bring a certificate showing the your NSSF number or your parents NSSF number to refund the charged fee. (N.B. The deducted fee is nonrefundable after the deadline)

**B- Do not benefit from NSSF**

1. Students who don't benefit from their parents' NSSF or
2. Students who do not work

Bring a family registration form (إخراج قيد عائلي) or copy of the Identity Card to have your own NSSF number.

**AUB staff dependent should declare too.**

If you have any question, please contact Mr. Samir Hajj Youssef, email: [sh20@aub.edu.lb](mailto:sh20@aub.edu.lb)

Kind regards,

Office of the Registrar