

February 24, 2022

Dear AUB Students,

Online Course Withdrawal for the spring semester 2021-2022 is available as of 9:00 a.m. today Thursday, February 24, 2022 until 11:00 p.m. Thursday April 14, 2022, for all full-time undergraduate students through AUBsis.

In accordance with the [2021-2022 University Undergraduate Catalogue](#), regular undergraduate students may reduce their load to 12 credits and may not go below that load unless approved by the appropriate faculty/school committee.

This service is not available for Graduate, Part-Time, and Special Students, who will need to fill out an online petition in their respective faculty/school.

Access your AUBsis [registration platform](#):

Important: Please remember that you login using your AUBnet credentials, not your AUBsis credentials.

- Select registration
- Select register for classes
- Select term spring 2021-2022
- Access Summary (right lower part of the screen)
- Select Web Withdrawal from the drop-down menu next to the course you want to withdraw
- Press submit

Please note that when you withdrew a course, you will not be entitled for any refund and a letter "W" will appear on your transcript.

Kind regards,

Office of the Registrar