

April 13, 2022

ATTENTION: THIS COMMUNICATION IS FOR THOSE WHO PLAN TO GRADUATE THIS SPRING ONLY.

IF YOU HAVE ALREADY APPLIED TO GRADUATE OR DO NOT PLAN ON GRADUATING THIS SPRING, YOU MAY IGNORE THIS MESSAGE.

Dear AUB Graduate or Professional Student,

We hope you are doing well.

You are receiving this email because you are a graduate or professional student at AUB who may be planning to graduate at the end of this spring semester.

If you plan on graduating, you must apply. Application is not optional. The application allows us to collect information necessary to your graduation. Those who do not apply will not graduate.

If you are a master's student working on a degree **without** a thesis, please meet with your advisor and go over your program requirements. If you both agree that you are likely eligible to graduate, please apply.

If you are a master's student working on a degree **with** a thesis **or** a PhD student, please note the following hard deadlines. We regret that there will be **no exceptions** made to these deadlines, so we encourage you to monitor your progress carefully:

Thesis defense deadline: **May 2, 2022.**

Thesis Library submission form deadline: **May 12, 2022.**

The Thesis defense and Thesis library submission forms must be received by Mrs. Rola Badreddine (email: rb17@aub.edu.lb) by the deadlines mentioned above at the very latest.

If you are likely going to meet these deadlines, please apply.

In both cases, carefully read and follow the instructions posted [here](#) to apply.

VERY IMPORTANT: Also note the following:

- Students who do not complete the Arabic name properly (**first, middle/father, last**) as per the exact spelling on the legal document they upload will risk delays in the process and in receiving the degree.
- Students who require a change in their English name must notify the Office of the Registrar separately at regist@aub.edu.lb and attach a legal document confirming this change.

The deadline for your application is **May 2, 2022**, but we encourage you to apply early and meet with your advisor or supervisor as soon as you can to discuss your readiness to apply to graduate. Any student who fails to apply to graduate by the deadline will have to defer graduation to the spring semester.

We wish you continued success in this semester.

Kind Regards,

Office of the Registrar