

June 28, 2022

ATTENTION: THIS COMMUNICATION IS FOR THOSE WHO PLAN TO GRADUATE THIS SUMMER ONLY.

IF YOU HAVE ALREADY APPLIED TO GRADUATE OR DO NOT PLAN ON GRADUATING THIS SUMMER, YOU MAY IGNORE THIS MESSAGE.

Dear AUB Graduate or Professional,

We hope you are doing well.

You are receiving this email because you are a graduate or professional student at AUB who may be planning to graduate at the end of this summer semester.

If you plan on graduating, you must apply. Application is not optional. The application allows us to collect information necessary to your graduation. Those who do not apply will not graduate.

If you are a master's student working on a degree without a thesis, please meet with your advisor and go over your program requirements. If you both agree that you are likely eligible to graduate, please apply.

If you are a master's student working on a degree with a thesis or a PhD student, please note the following **hard** deadlines. We regret that there will be **no exceptions** made to these deadlines, so we encourage you to monitor your progress carefully:

- Thesis defense deadline: **Sep. 05, 2022.**
- Thesis Library submission form deadline: **Sep. 15, 2022.**

The Thesis defense and Thesis library submission forms must be received by Mrs. Rola Badreddine (email: rb17@aub.edu.lb) by the deadlines mentioned above at the very latest.

Make sure to send the form, signed by your advisor, within 48 hours from the defense date.

If you are likely going to meet these deadlines, please apply.

In both cases, carefully read and follow the instructions posted [here](#) to apply.

VERY IMPORTANT: Also note the following:

1. In case of any discrepancy between your name in English on Banner versus the official passport/ID used, please send an email to graduation@aub.edu.lb with your change of name request. Once processed, you can proceed with the application.
2. Students who do not complete their Arabic name properly as per the exact spelling on the uploaded legal document will risk delays in the process, and in receiving the degree.
3. If you don't graduate by the end of **Summer 2022**, you can benefit from the option of us rolling your application to the Fall 2023 term; thus, no need to apply again.
4. Students must select the proper program when applying. If there is more than one program listed when applying, please be sure to select the program you are currently enrolled in.

The deadline for your application is **July 27, 2022**, but we encourage you to apply early and meet with your advisor or supervisor as soon as you can to discuss your readiness to apply to graduate. Any student who fails to apply to graduate by the deadline will have to defer graduation to the spring semester.

We wish you continued success in this semester.

Kind Regards,

Office of the Registrar