

## Sample Interview Questions and Answers

### **Can you tell me a little about yourself?**

This question is a crucial one.

Don't give your complete employment or personal history. Instead give a summary of your history that shows why you are right for the job you are applying for. Start off with the 2-3 specific accomplishments or experiences that you most want the interviewer to know about, then wrap up talking about how that prior experience has positioned you for this specific role.

### **What do you know about the company?**

When interviewers ask this question, they want to know whether you care about it. Start your answer by showing that you understand the company's mission and goals, using a few key words from the company's website, and then finish by giving a personal statement that show why you are interested in applying for the job vacancy.

### **Why do you want this job?**

Companies want to hire people who are passionate about the job, so you should have a great answer about why you want the position.

### **Why should we hire you?**

Your job if you are asked this question is to think of an answer that covers three important things: that you can deliver excellent results, that you are fit with the company's culture and team, and that you are the most fit to be recruited for the job.

### **What are your greatest professional strengths?**

You should be accurate when answering this question (discuss your real strengths, not those you think the interviewer wants to hear); relevant (choose your strengths that are most targeted to this particular position); and specific (for example, instead of "people skills," choose "persuasive communication" or "relationship building").

### **What do you consider to be your weaknesses?**

What the interviewer is seeking to check when asking this question is your honesty and self-awareness. You can answer smartly by thinking of something that you struggle with but you are working on improve, thus transforming your weakness into a positive thing.

### **Tell me about a challenge or conflict you've faced at work, and how you dealt with it.**

By asking this question, the interviewer is trying to see how you will act upon facing a certain conflict.

You would want to use the S-T-A-R method, being sure to focus on how you handled the situation professionally and productively, and ideally closing with a happy ending, like how you came to a resolution or compromise.

### **How do you deal with pressure or stressful situations?**

A great approach to answering this question is to talk through your go-to stress-reduction tactics and then share an example of a stressful situation you navigated with ease.

### **Where do you see yourself in five years?**

When asked this question, you should be honest and specific and show your future goals however you should have realistic answers and show ambition and let them know that this job you are applying to aligns with your goals.

### **Do you have any questions for us?**

You should be aware that an interview is also an opportunity for the employer to see whether or not you are fit for the job you are applying to

What do you want to know about the position? The company? The department? The team? You'll cover a lot of this in the actual interview, so have a few less-common questions ready to go.

That is why it would be smart to ask targeted questions such as: “What's your favorite part about working here?” “What can you tell me about your new plans for growth?”